



STEJARII COUNTRY CLUB

Summer Camp 2019

June 24th – August 30st

Parent Handbook

Stejarii Country Club offers an “All Sports Camp” for those with an interest in a variety of sports: Tennis, Swimming, Padel, Agility Games, Martial Arts, Football and Dance. The Camp provides the perfect opportunity to improve your child’s skills, make new friends and to have fun during the Summer.

We also include team building, handcraft, personal development, thematic workshops, outdoor games and group exercises and field trips.

There is at least one supervisor for every 7 children in attendance.

Stejarii Country Club Summer Camp is created to serve the needs of children aged between 5 – 12 years old, opening doors to the wonders of sports, art, entertainment, culture, nature and socializing. These activities are designed to help each camper become more independent, enhance self-confidence, develop self-awareness in both directions - mind and body in a fun and safe learning environment.

Our qualified instructors are committed to provide a safe, fun and memorable summer experience.

Staff Contacts

Camp Supervisor: Alina Machita: (+40) 757 011 125 (kidsclub@stejariicountryclub.ro)

Concierge: (+40) 744 332 155 (concierge@stejariicountryclub.ro)

PROGRAM

Monday to Friday from 08:30 to 17:00

Campers must have a parent or authorized person sign them in & out every day, authorized pick-up person will be required to show a photo ID. Drop-off and pick-up location is the Kids Club. Drop off starting with 8:30 and pick-up latest 17:00.

PRICE:

1 week camp – 210 euro for Stejarii Country Club clients / 250 euro for non-clients

2 weeks camp – 380 euro for Stejarii Country Club clients / 450 euro for non-clients

10% discount for second child / Prices include VAT.

Each Summer camp package includes:

Access to all activities according with preset schedule, daily lunch and 2 healthy snacks, t-shirt for all campers.

REGISTRATION INFO:

- ✓ Registration opens May 15th, 2019.
- ✓ Registration can be done in person, on the phone or by email. The payment must be done before the Friday before the contracted week.
- ✓ People planning to sign up multiple children or for multiple weeks can ask about payment plan options.
- ✓ Registrations will only be accepted if all forms are completely filled out.
- ✓ Very limited camp capacity – 50 kids/week.
- ✓ If you register more than one kid we'll take 10% off the registration fee, for each child after first one is registered.
- ✓ It is mandatory for the registration process, to have a Medical approval document and Epidemiologic notice.

Schedule:

		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:30 -9:15		Welcome	Welcome	Welcome	Welcome	Welcome
9:15 -9:45		Snack	Snack	Snack	Snack	Snack
10:00-11:00	5-7 years	Let us know the Group's Rules	Tennis	Trip	Football/Padel	Tennis
	8-12 years		Swimming		Swimming	
11:30-12:30	5-7 years		Swimming		Swimming	
	8-12 years		Tennis		Tennis	Football/Padel
12:45 – 13:45		LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
14:00-15:00	5-7 years	Creative Workshop	Origami	Yoga for kids	Ceramics painting	Board Games
	8-12 years			Karate Kyoukushin		
15:00-16:00	5-7 years	Tennis	Dance	Karate Kyoukushin	Agility Games	
	8-12 years	Swimming	Agility games	Yoga for kids	Dance	
16:30-17:00		Snack	Snack	Snack	Snack	Snack

SIGN-IN/SIGN-OUT

This is a very essential part of the camp program. Parents or other authorized persons are responsible for signing their child in and out at the beginning and end of each day. Legal documentation of custodial rights may be required. This helps us to provide the safest environment possible as well as provide the opportunity for us to talk to you about your child's day. Children will be released only to those authorized by the parent on the child's Registration Form. It is the parent's responsibility to notify the camp of any changes in authorization. If someone other than these people must pick-up your child, a written note must be sent in ahead of time. Those picking up children should be prepared to show identification to the camp staff member upon request. No child will be released to anyone who is not authorized to pick up that child.

Please help to ensure the safest environment possible and remember to notify the center of any absences. No camper will be allowed to leave by him/herself and / or sign him/herself out of camp, regardless of written permission.

Address & Telephone Numbers

Please inform Stejarii Summer Camp in writing of all changes to address and phone numbers. If your emergency numbers change, it is important that we are notified immediately to ensure proper notification of parents in case of an emergency. Also, please notify if you are going out of town; this allows us to quickly contact others on your emergency contact list if necessary.

Bugs & Bees

To reduce the possibility of both bug bites and stings, a few simple precautions can be taken. Bugs and bees are attracted to patterns on clothing that resemble foliage in the outdoors. To reduce this attraction, wear solid, light colored shirts, shorts, or trousers. Another major attraction occurs from "smell". Sweet smelling soaps and shampoos will attract both bees and bugs so try to use unscented products when showering and bathing and avoid the use of perfumes. Please also use a sun block of at least SPF 15 that is unscented.

WEATHER

Outdoor play is an important part of our daily schedule. Parents are asked to dress their children appropriately for the weather conditions. A light sweater or jacket may be needed in the mornings. During periods of extreme heat (Code Red), the camp staff will scale down the physical activities. Campers will not be able to be outside for more than 15-20 minutes at a time. Indoor facilities will be utilized by programming more crafts and low-activity events or activities. The staff will take children inside to increase their water intake on these days. All precautions will be taken to prevent heat related injuries during these times.

Field TRIPS

During the week, children will participate in field trips to different places (announced at the beginning of the week) or have special guests coming to the day camp sites. Please check your child's camp bag for trip announcements. In case of rain, a field trip may be changed or cancelled.

Dress Code

Please dress children appropriately according to weather forecast, planned activities and in comfortable clothing. Campers **MUST** wear their camp shirt on field trips. Tennis shoes, or other sturdy shoes, which encase the entire foot, are required at all times except while at the swimming pool. Clothing or materials with inappropriate language or pictures or affiliated with a gang will not be permitted at camp. Proper swimsuit with extra sun protection clothing is also recommended for swim days. Children must be dressed appropriately for running and/or active participation in daily events. Clothing is not an excuse for non-participation. Your child should wear play clothes such as sneakers and shorts or pants. **NO SKIRTS, SHORT T-SHIRTS, OR SANDALS!** All shirts must cover the navel.

Please do not bring the following to camp:

- ✓ **Any electronic games / devices (including, but not limited to: Gameboys, PSPs, iPods, CD**
- ✓ **Money**
- ✓ **Cell phones**
- ✓ **Trading Cards**
- ✓ **Guns, knives or weapons of any sort - fake or real**
- ✓ **Valuable items**

Please apply sunscreen to your child daily before attending the day camp program and send sunscreen with your child for later re-application. Day camp staff will be regularly announcing to the campers to apply sunscreen. Sunscreen application will be done with a peer buddy system. The day camp staffs will not routinely applying sunscreen to the children. If your child needs additional help applying sunscreen while at camp, leaders will - in a public place- assist in ensuring they are getting appropriate coverage.

Storing & Administering Camper's Medication

Please notify the Day Camp Director if during camp your child will need any type of medication, prescription or over-the-counter, or if they require special medical attention due to allergies.

Parents need to meet with the camp director in advance to set up a Health Care Plan specific to your child. If the proper paperwork has not been completed, parents will be notified and asked to return to our premises to administer medication. Parents should check with their health care provider to see if a dosage schedule can be arranged that does not involve the hours the child is at camp. In the event that a medication does need to be administered during camp time by staff, we must have the following on file before administering the medication:

- written authorization from the health care provider
- parent written authorization
- and medication in the original labeled container

Only the Day Camp Directors or Personal Care attendants are authorized to administer medication, and only if there is a signed parent / guardian and physician waiver on file. Confidentiality of the child will be maintained at all times. All medications will be kept in a locked box away from children.

Discipline

The members of the Summer Day Camp staff view discipline in a very positive way. We make every effort to give positive reinforcement for good behavior and encourage children to learn acceptable behavior. We encourage three basic principles: Keep yourself safe. Keep others safe. Keep the materials and equipment safe.

- ✓ A child will never be allowed to sit longer than ten minutes for discipline except for loss of special privileges. Five minutes will be used as a usual amount of time, but may be longer depending on the seriousness of the problem.
- ✓ The child will know why he/she is being disciplined and the leader will offer positive solutions to the problem. If the problem continues, the child, parents, and the day camp director will sit down and talk the problems out and try to find a solution.
- ✓ Both sides of the story will be heard. Demeaning words will not be used during the problem-solving time.
- ✓ All discipline will be supervised.
- ✓ Children will never be left alone.

Camper Problem Solving Steps

1. Verbal warning.
2. Verbal warning and 5 minutes of time-out or loss of time with privileges (swimming, game time, etc.).
3. Verbal warning – out for the rest of the activity and a conference with Director.
4. Child-to-parent phone call.
5. Loss of special privileges (swimming, field trips, etc.).
6. Parent, child meeting with Supervisor / Director.
7. Child is permanently removed from camp with no refund.

Policies to ensure all children have an enjoyable summer experience

Please take time to share this information with your child.

Depending on the severity of the incident, inappropriate actions may result in the removal of the child from the day's activities or the remainder of the program without a refund.

1. Children are to show respect to staff and other children through actions or words. If disrespect happens, the child will be informed immediately that this behavior is not acceptable and will not be tolerated.
2. Abusive language, mishandling of equipment, defacing of property, and theft are not acceptable behaviors.
3. Children will not be allowed to be physically or verbally abusive to other children.
4. Over the counter, illegal drugs or unauthorized prescription drugs, tobacco, and or alcohol are not permitted at Day Camp. If it is discovered that a child is in possession of any of the previously mentioned items, it will result in an immediate removal of the child from camp.
5. Any weapon (toy guns or knives, pocket knives, firearms, lighters, etc.) of any nature found in the possession of a child will be permanently confiscated and the child will be immediately removed from camp.
6. Appropriate dress is required. The participants will be asked to leave camp and return with appropriate dress in case they do not respect this rule. Continual violations may result in the removal of the child from camp. Tennis shoes, or other sturdy shoes, which encase the entire foot, are required at all times, except while at Swimming Pool or other water facilities.
7. Children will be required to follow camp rules as well as rules posted at individual sites we visit.
8. Each child will help clean up after every activity.
9. Each child will follow all instructions given by staff.

Campers Who Become Ill /Accidents/ Emergency

If your child is exhibiting any sign or symptoms of illness, please be considerate of others by keeping your child at home. Consult a physician to determine if your child's symptoms are contagious and when he/she should return.

If a child should become ill or get injured during the day camp program, the parents/guardians will be notified. Ill children will be separated from the other children and will be offered a blanket and cot to lie on. If a child is injured, first aid will be administered and if deemed necessary, 112 will be called. The parent/guardian will be called and notified of the injury.

Staff will let the parent/guardian know if their child needs to be picked up or was transported by emergency vehicle to the hospital. Minor scrapes and bumps will be reported to the parent/guardian when they arrive to pick up their child. In any event in which the parent/guardian cannot be reached, the emergency contact will be notified.

All injuries and illnesses will be documented by staff.

Handling of Camper's Belongings

Ultimately, the campers are responsible for any personal belongings they may bring to camp. We do require extensive labeling of all their belongings (swimsuit, towel, sunscreen, water bottles, etc.), as a preventive measure for tracking personal belongings. We ask that they keep everything in a labeled backpack.

Campers are **NOT** to bring **IPods, cell phones, hand held game systems, game trading cards, etc.**

Stejarii Country Club and the Summer Day Camp staff will not be responsible if these items are lost, taken by another camper or broken. When the campers are away from their designated home base, their belongings are all kept together at one location and at the designated check-in spot. We keep a "Lost and Found" box at the camp base, where we put all recovered items. If you wish to send money with your child, the child is solely responsible for it.

EVALUATIONS

Stejarii Summer Camp program is always looking for feedback from the parents to further improve our camp program. We will be distributing evaluations to parents over the course of the summer. We ask that you please fill out and return these evaluations. Parental assessment of the camp's strengths and weaknesses will aid in the improvement of camp programs and in the facilitation of new ideas. Parents are invited to give regular assessments of the camp program to the site director at any time.